

How to double check addresses that DAZzle can't certify.

Sometimes, when you enter the address in DAZzle, the address can't be verified with ZIP+4 the way it's entered. The following tips can help you fix the address.

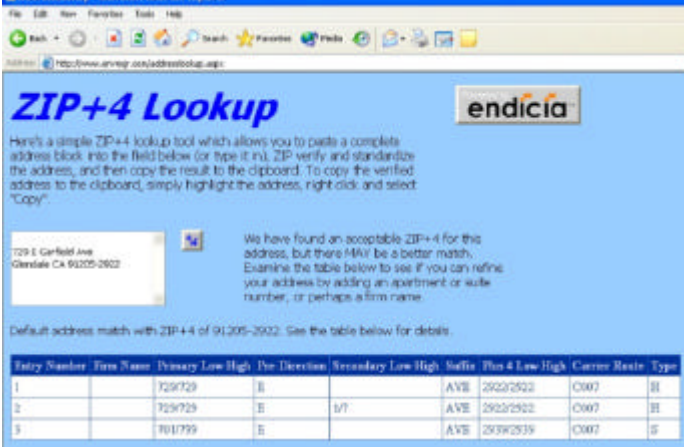
You can do advanced lookups by going to www.envmgr.com and clicking on "Demos". You will see the following page:



The screenshot shows the ENVELOPE MANAGER SOFTWARE website. The header includes the company logo and the tagline "No more...". A navigation menu on the left lists various services: Products, Services, Demos, Buy Now, PAC, Upgrades, Revisions, Support, PAC, Maintenance, Revisions, Training, Document Editor, Mailing Info, Overview, Tips, Company, and Contact. The main content area is titled "Demos" and features two sections: "Trial Versions" which lists "Envelope Manager PAVE" and "DAZZLE X10", and "Single ZIP+4 Lookup" with a link to "Click here to look up the ZIP+4 for a single address." Below that is "Street Lookup for 5 Digit Zip Codes" with a link to "Click here to look up streets in a 5-digit ZIP-code."

Using Single Address lookup:

You can click on the "Zip+4 Lookup" link to search for a specific address.



The screenshot shows the "ZIP+4 Lookup" tool interface. It includes a search input field with the address "729 E. Garfield Ave, Glendale CA 91205-2922". Below the input field, a message states: "We have found an acceptable ZIP+4 for this address, but there MAY be a better match. Examine the table below to see if you can refine your address by adding an apartment or suite number, or perhaps a firm name." Below the message is a table with the following data:

Entry Number	Firm Name	Primary Low High	Dir Direction	Secondary Low High	Suffix	Plus 4 Low High	Carrier Route	Type
1		729729	E		AVE	29222922	C007	B
2		729729	E	1/7	AVE	29222922	C007	B
3		701799	E		AVE	29392939	C007	S

When you enter an address, you will see a table with the following information:
Firm Name: if the USPS has a company name for a particular address, it will be displayed here

Primary Low/High : House or building number – in the above example, 701/799 represents 701 Garfield Ave. through 799 Garfield Ave.

Pre Direction: N(orth) E(ast) W(est) or E(ast) – The direction to put before the street name (729 E Garfield) in this case.

Secondary High / Low: These are either apartment numbers or suite numbers. (In the example above, you should be putting a suite number after the street address)

Suffix: Avenue, Street, Road, and so forth

Plus 4: gives the 4 digit ZIP suffix for the address

In the example above, the entire 700 block of E Garfield Ave. would be ZIP 91205-2939, but for 729 E. Garfield Ave., Apt 2 the ZIP would be 91205-2922.

The screenshot shows a web browser window with the URL <http://www.enwng.com/addresslookup.aspx>. The page title is "ZIP+4 Lookup" and features the Endicia logo. Below the title, there is a text box containing the address "5523 Walnut Blossom Dr San Jose CA 95123-2272". To the right of the text box, a message states: "We have found an acceptable ZIP+4 for this address, but there MAY be a better match. Examine the table below to see if you can refine your address by adding an apartment or suite number, or perhaps a firm name." Below this message, a table displays the results of the lookup.

Entry Number	Firm Name	Primary Low-High	Pre-Direction	Secondary Low-High	Suffix	Plus 4 Low-High	Carrier Route	Type
1	APT	5523/5523			DR	2272/2272	C012	H
2	APT	5523/5523		1/2	DR	2239/2239	C012	H
3	APT	5523/5523		3/10	DR	2241/2241	C012	H
4		5501/5599			DR	2269/2269	C012	S

In this example, there are three different ZIP+4s – One for the address, and two differences based on the apartment number.

high street
Palo Alto, CA

This address is too vague. Examine the street numbers in the table below to see if you can determine the appropriate street number for this address.

Multiple responses! See table of possible addresses below.

Entry Number	Firm Name	Primary Low-High	Pre-Direction	Secondary Low-High	Suffix	Plus 4 Low-High	Carrier Route	Type
1		201/213			ST	1041/1041	C001	S
2	GLOBAL	222/222			ST	1097/1097	C001	F
3		215/225			ST	1054/1054	C001	S
4		227/237			ST	1055/1055	C001	S
5	ENDICIA INTERNET POSTAGE	247/247			ST	1099/1099	C001	F
6		200/290			ST	1040/1040	C001	S
7		239/299			ST	1041/1041	C001	S
8		300/332			ST	1042/1042	C031	S
9		334/398			ST	1042/1042	C031	S

You can enter just the street, city and state – the result is a list of all valid addresses. In this case, you can find what our street address is.

Looking up streets within a 5-digit zip code.

Sometimes the problem is the street name itself. If you enter the five-digit zip and the first few letters of the street name, you will get a listing of all of the streets in the zip code that match. Looking below, you see that there is a 1601 Samar Drive, and a 1601 Samar Place

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Address: <http://65.203.54.10/isapi/ISAPIALLSTREETS.DLL?zip5=92626&preDir=samar>

Streets in COSTA MESA, CA with a street name beginning with 'SAMAR'
(Note: alphabetic order is NOT strictly maintained)

Pre Dir	Street Name	Post Dir	Suffix	Low Range	High Range	Firm Name	ZIP5 Plus 4
	SAMAR		PL	1600	1698		92626-3628
	SAMAR		DR	1600	1698		92626-3646
	SAMAR		PL	1601	1699		92626-3627
	SAMAR		DR	1601	1699		92626-3647
	SAMAR		DR	1700	1718		92626-3630
	SAMAR		DR	1720	1740		92626-3644
	SAMAR		DR	1742	1798		92626-3643
	SAMAR		DR	1701	1799		92626-3629
	SAMAR		DR	1801	1847		92626-3631
	SAMAR		DR	1800	1898		92626-3632
	SAMAR		DR	1849	1899		92626-3649

Setting DAZZle's address correction level

You can set the level of corrections that DAZZle will do to an address by:

- In the File menu, selecting "Preferences".
- Clicking on the "Address Verification" tab and select "Add only Zip+4 to address"

